



## EXAM 4.0

### 612407-EPP-1-2019-1-ES--EPPKA2-SSA-P KICK OFF MEETING AGENDA

20/11/2019-21/11-2019

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<b>Day 1</b>	<b>20<sup>th</sup> of November 2019. CIFP Miguel Altuna LHII. Bergara.</b>
8:00	Bus pick up at Hotel Silken Amara Plaza. <i>Address: Zuaznabar kalea. Close to Amara Plaza Hotel (*)</i>
8:00-9:00	Trip to Bergara.
9:00	Arrival to CIFP Miguel Altuna LHII.
9:00-9:10	Welcome <i>Ms. Josune Irazabal Director of Miguel Altuna</i>
9:10-10:00	Overview of the project. <i>Mr. Iñigo Araiztegui- Tknika</i> <ul style="list-style-type: none"><li>● Objectives.</li><li>● Partners: introduction of each partner.</li><li>● WPs.</li><li>● Deliverables.</li><li>● Time.</li><li>● Budget.</li></ul>
10:00-11:00	Workshop: Definition of the Platform of Excellence Centres. Part 1. <i>Mr. Unai Ziarsolo -Miguel Altuna LHII</i>
11.00-11.15	Coffee break
11.15-11:45	Case study: Advance Manufacturing at AFM, Spanish Association of Manufacturers of Machine Tools, accessories, parts and tools <i>Mr. Josu Riezu -AFM</i>

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11:45-13.15	Visit to Miguel Altuna college <i>Mr. Unai Ziarsolo -Miguel Altuna LHII</i> <ul style="list-style-type: none"><li>● Mechatronics Robotics department</li><li>● Collaborative Learning Spaces</li><li>● Additive manufacturing</li><li>● Manufacturing workshop</li></ul>
13.15-14:00	Lunch
14.00-14.45.	Workshop: Common Definition of Advanced Manufacturing Part 1. <i>Mr. Unai Ziarsolo-Miguel Altuna LHII</i>
14:45 - 15:30	WP2: State of the Art in Advanced Manufacturing in VET. <i>Mr. Raimund Hudak- DHBW</i> <ul style="list-style-type: none"><li>● Objectives.</li><li>● Deliverables.</li><li>● Tasks.</li><li>● Time.</li><li>● Division of responsibilities among partners.</li></ul>
15.30-16.30.	WP3: Advanced Manufacturing 4.0 Hub <i>Mr. Unai Ziarsolo-Miguel Altuna LHII</i> <ul style="list-style-type: none"><li>● Goals of the Hub</li></ul>
16.30-17:15	WP4 Designing the Advanced Manufacturing 4.0 Workshop <i>Mr. Unai Ziarsolo - Miguel Altuna LHII</i>
17.15.	Bus pick up at CIFP Miguel Altuna LHII
17.15-18.15	Travel to San Sebastian
20:00	Group dinner

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**Day 2**      **21<sup>st</sup> of November 2019. Tknika. Errenteria.**

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8:30              Bus pick up at Hotel Amara Plaza.  
*Address: Zuaznabar kalea. Close to Amara Plaza*

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8:45              Arrival to Tknika

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9.00-9.15.      Presentation of Tknika  
*Mr. Jon Labaka Executive Director of Tknika*

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9.15-10.00      Project Management guidelines  
*Mr. Iñigo Araiztegui -Tknika*

- Objectives.
- Deliverables.
- Tasks.
- Deadlines.
- Division of responsibilities among partners.
- Project management software.
- Project templates.
- Timesheets.
- Budget.
- Quality assurance guidelines.

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10.00-10.30      Dissemination guidelines.  
*Mr. Iñigo Araiztegui -Tknika*

- Objectives.
- Deliverables.
- Tasks.
- Division of responsibilities among partners.
- Decision on project logo

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10.30-10.45      Coffee break

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10.45-11.15 Workshop: Definition of the Platform of Excellence Centres Part 2  
*Mr. Unai Ziarsolo- Miguel Altuna LHII*

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11.15-11.45 Workshop: Common Definition of Advanced Manufacturing Part 2  
*Mr. Unai Ziarsolo- Miguel Altuna LHII*

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11.45-12.00 Wrap up and certificates of attendance  
*Mr. Iñigo Araiztegui -Tknika*

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12.00-13.00 Visit Tknika projects  
*Mr. Iñigo Araiztegui -Tknika*

- 3D Printing
- Internet of Things
- Internet of Machines
- Virtual Reality
- Additive Manufacturing
- Methodology

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13:00 Lunch

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14.00 Bus transfer from Tknika headquarters to San Sebastian

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**(\*) PIC-UP POINT in Donostia-San Sebastian**

*Zuaznabar kalea. Close to Silken Amara Plaza Hotel*

